

## 8. RMS DIPLOMA TERMS & CONDITIONS

- Payment details must be included in your application to study the Diploma. Payment will be taken once your Diploma Proposal Form has been accepted.
- Payment is non-refundable.
- The candidate should be an RMS member throughout the period of study.
- If a mentor pulls out during the Diploma, it is the responsibility of the RMS to find a suitable replacement.
- If a local supervisor pulls out during the Diploma, it is the responsibility of the candidate to find a suitable replacement.
- Progress reports confirming that satisfactory progress is being made must be submitted twice yearly, by 1<sup>st</sup> February and 1<sup>st</sup> August. If submission by these dates is not possible, the RMS must be made aware at least 2 weeks beforehand.
- The Diploma is likely to take between two to five years to complete. It can exceed this time period if the candidate has provided satisfactory progress reports up until that point.
- If the RMS feels that a candidate is making unsatisfactory progress, a written warning will be issued. A candidate can receive a total of 2 written warnings during the course of study. The RMS reserves the right to terminate a candidate's Diploma study at any point during the study if the 2 written warnings have been issued.
- The RMS Diploma is subject to assessment by two examiners. Successful award of the Diploma requires that both examiners agree that the submission submitted reaches the appropriate standard of an RMS Diploma.